

TO: All Candidates seeking Continuation as Provisional Deacon
FROM: Rev. Robin C. Wilson
SUBJECT: Materials needed by the Conference Board of Ordained Ministry

Greetings to all!

I pray that this letter finds you well and your ministry flourishing. Enclosed you will find the materials necessary for your application to continue your probationary status. **Please read this very carefully!**

Please complete all the materials in this packet and return to me no later than November 24, 2009. **This is an absolute deadline!**

If you were given requirements to complete before appearing before the BOM, you must submit that material in addition to the material in this packet to Robin Wilson by the aforementioned deadline.

Our Board of Ordained Ministry is in a process of visioning ways to serve our provisional clergy better. Included in this process are two specific items:

1. The potential benefits of moving to regional annual interviews, in order to keep persons from driving and spending the day at Blue Lake
2. A total reworking of the residency program.

This leaves you in a bad spot in planning your schedules for this fall and winter, I know, but please rejoice that your BOM is working hard to make your residency a time of spiritual growth as well as practical learning for you. I will get you dates and interview information as soon as it is available, but do not hesitate to call me if you need.

Regarding the paperwork required for this year, it is your responsibility to get all forms and recommendations in the proper hands and have them returned directly to me. (Appearing for an interview does not guarantee that you will be granted a year of effective service. This is granted only by majority vote of our board and the ministerial members of the conference.)

Please feel free to call anytime, if you have any problems or questions.

May God bless you in your ministry.

Robin C. Wilson
Director of Ministerial Services
Alabama West Florida Conference
robin@awfjunc.org
334-356-8014

PASTOR/PARISH RELATIONS COMMITTEE EVALUATION

Board of Ordained Ministry - Alabama-West Florida Conference

_____ is applying to the Alabama-West Florida Conference of the United Methodist Church for continuation as a Provisional Deacon.

The Board of Ordained Ministry asks that the Pastor/Parish Relations Committee give an evaluation of the applicant's ministerial leadership. While the final judgment regarding recommending the applicant to the conference rests with the Board of Ordained Ministry, your evaluation is needed and will be helpful in advising the applicant regarding his/her future ministry.

This form should be filled out at an announced, called meeting of the Pastor/Parish Committee of your church/charge. Review and discuss the form before you begin to fill it out. Give your prayerful, well considered answers to each question. If you have questions about the form, or about the process that you are involved in, please call the Director of Ministerial Services listed at the end of this form.

Name of Church/Charge _____

Date and Place of PPR Committee Meeting at which this form was completed:

No. of Committee members involved in completing this form: _____

No. of Committee Members absent and not involved: _____

PPR Chairperson: _____

Phone: _____ Address: _____

PPR Evaluation form, cont.

1. How long has the applicant served your church/charge? _____

2. Give your evaluation of the applicant's personality, character, and ability:

	Poor	Below Average	Average	Above Average	Superior
Personal Appearance.....	_____	_____	_____	_____	_____
Ability to get along with people...	_____	_____	_____	_____	_____
Ability as a preacher.....	_____	_____	_____	_____	_____
Emotional maturity and stability.....	_____	_____	_____	_____	_____
Leadership ability in the church...	_____	_____	_____	_____	_____

3. Does he/she understand, believe in, and urge full support of the programs of the United Methodist Church?

Yes No (If "No," give details on the back of this sheet.)

4. Have there been major problems in the life of your church this year that in the opinion of your committee are the result of the ministry of the applicant?

Yes No (If "Yes", give details on the back of this sheet.)

5. In the opinions of your committee, what are the major strengths of the applicant as a minister?

(Please give details on the back of this sheet.)

6. What personal weaknesses concern you about the applicant that you feel the Board of Ordained Ministry should discuss with him/her as guidance is given for the applicant's future ministry? (Please give details on the back of this sheet.)

Return this to:

Rev. Robin C. Wilson

100 Interstate Park Drive – Suite 120

Montgomery, AL 36109

334-356-8014

Self-Evaluation and Report of Progress in Ministry

Name _____ Home Phone (____) _____

Address _____

City, State, & Zip _____

I. EDUCATION: Describe your educational background. What is the current status of your theological education? How many seminary hours will you have completed by the 2010 Annual Conference Session?

II. Explain the TYPE OF WORK in the church in which you are presently involved (serving a charge, etc.) and how you feel about this work:

III.FAMILY: How does your family feel about your present situation in your ministry? Have there been any changes in your marital status, or do you expect any changes?

IV. Describe your personal DEVOTIONAL LIFE:

V. How would you EVALUATE YOURSELF (your spiritual growth, your needs, etc.) during this year?

Self Evaluation, cont.

VI. Give a brief sketch of your PLANS FOR THE FUTURE:

For the next 6 months:

Where do you hope to be in your ministry 5 years from now?

VII. What help can the Board of Ordained Ministry be to you? Can we help you meet some need? Do you have any suggestions to us about our work with you?

(Use the back of this sheet or attach another page for matters you cannot write in the space provided.)

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DISTRICT SUPERINTENDENT REPORT

Board of Ordained Ministry - Alabama-West Florida Conference

Division of Deacons

Name _____ Address: _____

requests to be recommended by the Board of Ordained Ministry for continuation as a Provisional Deacon.

EVALUATION

		Above		Below	
	Superior	Average	Average	Average	Poor
Personal Appearance	_____	_____	_____	_____	_____
Ability to get along with people	_____	_____	_____	_____	_____
Emotional maturity and stability	_____	_____	_____	_____	_____
Leadership ability in the church	_____	_____	_____	_____	_____

Does he/she understand and believe in the programs of the United Methodist Church? _____

Does he/she cooperate in the total United Methodist program? _____

Does he/she encourage the use of United Methodist literature? _____

Does he/she administer the sacraments or marry persons without authority? _____

DS Report, cont.

Do you have any doubts as to his/her ability to render satisfactory service as a United Methodist Minister? (If "yes", please explain on the back of this sheet.) _____

Do you believe he/she should be discontinued and encouraged to enter some other field of Christian service? _____

Are there personal weaknesses that concern you about the applicant that you feel the Board should discuss with him/her as guidance is given for the applicant's future? _____ ("Yes", give details on back.)

Please make any additional comments which you feel will help the Board of Ordained Ministry understand and evaluate this applicant below, or on the back of this application.

Date: _____ Signed: _____ District: _____

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